



TAE40110 Certificate IV in Training and Assessment

Course outline

ANIBT Course Code:	C4TAE_TAE40110
CRICOS Code:	N/A
Delivery Mode:	Varied: Face to Face Classroom; Workshop; Computer generated supervised learning
Location:	Melbourne
Course Duration:	Up to 12 months
Nominal Study Hours:	1000 hours – includes class, assessment, practical application/demonstration and evidence gathering for portfolio
Qualification Level:	Certificate IV
Nationally Recognised:	Yes

Course overview

This qualification reflects the roles of individuals delivering training and assessment services in the vocational education and training (VET) sector. In broad terms, the qualification presented in TAE10 Training and Education Training Package reflect the view that training delivered in the VET environment is in fact a component of the wider educational delivery footprint.

In addition, while the market for qualifications in the training package versions that preceded this Training Package tended towards delivery in a workplace context, the evolution of the package reflects recognition that the delivery of training and education in a VET context requires wider and more diverse skills, knowledge and competence.

In conjunction with this, is the growing understanding that career pathways in the VET sector also involve management and leadership as well as market development, and in particular for Australian enterprises, the export market.

Achievement of this qualification or an equivalent by trainers and assessors is a requirement of the Australian Quality Training Framework Essential Standards for Registration (Standard 1 as outlined in Appendix 2 of the Users' Guide to the Essential Standards for Registration).

This qualification, or the skill sets derived from units of competency within it, is also suitable preparation for those engaged in the delivery of training and assessment of competence in a workplace context, as a component of a structured VET program.

Program outline

Subjects

The TAE40110 Certificate IV in Training and Assessment qualification offered by ANIBT is made up of 10 units of competency. These consist of 7 core units and 3 electives as outlined below:

7 core units

<i>Unit Code</i>	<i>Unit Name</i>
TAEASS401B	Plan assessment activities and processes
TAEASS402B	Assess competence
TAEASS403B	Participate in assessment validation
TAEDEL401A	Plan, organise and deliver group-learning
TAEDEL402A	Plan, organise and facilitate learning in the workplace
TAEDES401A	Design and develop learning programs
TAEDES402A	Use training packages and accredited courses to meet client needs

3 of 5 elective units

<i>Unit Code</i>	<i>Unit Name</i>
TAEASS502B	Design and develop assessment tools
TAEDEL301A	Provide Work Skill Instruction
TAEASS301B	Contribute to Assessment
TAELLN401A	Address adult language, literacy and numeracy skills
BSBCMM401A	Make a presentation

* To assess employability skills go to www.employabilityskills.training.com.au

Assessment methods

A wide variety of assessments methods will be employed to assess student competence in each unit. These include but are not limited to:

- Practical Demonstration and observation
- Review questions and answers
- Group assignments
- Individual major project
- Case studies
- Role plays
- Class participation
- Presentations
- Work portfolio

Entry requirements

There are no particular entry requirements for this qualification

English Language Proficiency

Generally, to demonstrate English language proficiency for doing a Certificate or Diploma course, a learner with English as a second language should have one of the following test scores:

Test	IELTS	PTE Ac	TOEFL iBT	TOEFL PBT	Cambridge
<i>Score</i>	5.5	42	46	527	B2 – 160-179

ANIBT also accepts completion of a recognised equivalent English preparation course from an accredited ELICOS provider. Admission may be approved if the language of instruction in the student's country of birth was English or if English has been the language spoken in the student's home.

Domestic students who do not provide a satisfactory score from an English test will be interviewed to ascertain their language, literacy and numeracy (LLN) skills and must have to do an LLN test at ANIBT.

If necessary, the student will need to complete an English language course at ANIBT before being admitted to a vocational training Certificate or Diploma course.

Note: ANIBT may establish student's English language proficiency appropriateness' level if:

- The student has completed 1-year study which is taught in English
- The student has successfully completed ELICOS course and the level is equivalent to IELTS 5.5
- The student passes ANCE English assessment test, under supervision by ANIBT or ANIBT representative agents (does not apply to offshore direct-application).

Course completion

Upon successful completion of this course, you will receive a nationally recognised qualification **TAE40110 Certificate IV in Training and Assessment** issued by the Australian National Institute of Business and Technology Pty Ltd (ANIBT).

The Australian National Institute of Business and Technology Pty Ltd is a Registered Training Organisation (Provider number: 21368) registered with the Australian Skills Quality Authority (ASQA).

Course availability

ANIBT's programs allow participants to undertake their studies in a variety of flexible ways including:

- Classroom
- Computer generated supervised learning
- Workshop
- Correspondence

ANIBT has regular intakes for its classroom based courses as follows:

January	Term 1 intake
April	Term 2 intake
July	Term 3 intake
October	Term 4 intake

Please contact ANIBT to discuss your specific study and qualification requirements and how we can tailor a program to suit your specific requirements.

Future pathways

After achieving TAE40110 Certificate IV in Training and Assessment, candidates may undertake TAA50104 Diploma of Training and Assessment or may choose to undertake TAE70110 Vocational Graduate Certificate in Adult Language, Literacy and Numeracy Practice

Recognition of Prior Learning (RPL)

Students may be able to shorten the length of their chosen course by taking into account previous training, employment experience or other life skills that directly relate to the competencies the Unit of competency is assessing.

Please contact ANIBT directly on +61 3 9620 2922 to discuss your previous experiences and we will be able to guide you through the RPL process.

Credit Transfer (CT)

Students may be able to shorten the length of their chosen course by taking into account previous studies. ANIBT recognises AQTF registered organisations for credit transfers.

Please contact ANIBT directly on +61 3 9620 2922 to discuss your previous studies and we will be able to guide you through the credit transfer process.

Special requirements

It is expected that all students will have access to their own personal computer and the internet. This is essential for regular research and also on-line based assessment work throughout the course.