APPLICATION FORM
Australian National Institute of Business and Technology
CRICOS: 02506B  RTO: 21368

Further information about ANIBT and the application process can be obtained from www.anibt.vic.edu.au

DETAILS OF APPLICANT

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<tr>
<td>Family Name</td>
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<td>Given Names</td>
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<td>Date of Birth</td>
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<td>Nationality</td>
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<td>Address in Australia (if known)</td>
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<td>Telephone</td>
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EDUCATIONAL BACKGROUND

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<td>Name of Highest Qualification</td>
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<td>Name of Institution</td>
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<td>English Language Proficiency score (ie IELTS or other)</td>
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<td>Self-Score (please tick one)</td>
<td>Beginners Intermediate Advanced</td>
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EMPLOYMENT DETAILS

If you have any relevant employment details please attach details.

OSHC (Overseas Student Health Cover)

Are you applying for OSHC?
- Yes (Single)
- Yes (Family)
- No

EXEMPTIONS

Are you applying for exemptions?
- Yes
- No

If yes, copies of transcripts and unit outlines must be certified in your home country by a duly authorised official.

ACCOMMODATION

Do you require accommodation?
- Yes
- No

If Yes, what type of accommodation?
- Homestay
- Hostel
- Temporary Accommodation

AIRPORT PICKUP

Do you require Airport reception and transfer?
- Yes
- No

OTHER INFORMATION

How did you first learn about ANIBT?
- Australian Education Centre in your country
- Exhibition
- Newspaper
- Recommended by a friend or relative
- Recommended by an education agent

COURSE SELECTION

Please indicate which course area you are applying for
- Business/Management
- Air Conditioning
- Hospitality
- English
- Career Development

If yes, copies of transcripts and unit outlines must be certified in your home country by a duly authorised official.

COURSE COMMENCEMENT

Please specify which intake date you wish to begin your studies
- January
- April
- July
- October
- Other

Level 7, 474 Flinders Street, Melbourne VIC 3000, Australia
Tel: 61-3-9620 2922  Fax: 61-3-9620 2933  Email: info@anibt.vic.edu.au  Web: www.anibt.vic.edu.au
Australian National Institute of Business and Technology Pty Ltd
B022-20090619-07
All tuition fees will be refunded if the application for cancellation/withdrawal is received during the following periods. Any refund is at the discretion of ANIBT:

- **Less than 4 weeks before Term 1**: 100% of Term 1 tuition fee.
- **More than 10 weeks but less than 4 weeks before Term 1**: 70% of Term 1 tuition fee.
- **More than 10 weeks before Term 2**: 50% of Term 1 & 2 tuition fees.
- **More than 4 weeks but less than 10 weeks before Term 2**: 70% of Term 1 & 2 tuition fees.
- **More than 10 weeks before Term 3**: 50% of Term 2 & 3 tuition fees.
- **More than 4 weeks but less than 10 weeks before Term 3**: 70% of Term 2 & 3 tuition fees.
- **More than 10 weeks before Term 4**: 50% of Term 3 & 4 tuition fees.
- **More than 4 weeks but less than 10 weeks before Term 4**: 70% of Term 3 & 4 tuition fees.

Any payments not made by the due date will incur a late payment penalty of A$200. After a further two weeks a penalty of A$50 per week or part thereof will be payable until the full amount has been paid.

Subject to staff availability there is no guarantee that every unit will be offered in any particular term. All units are subject to change through the processes of regular course revision.

Fees and charges, while correct at the time of printing, are subject to change without prior notice.

**TERMS AND CONDITIONS**

1. ANIBT reserves the right to accept or reject any application for enrolment at its discretion. If an applicant accepts a place offered by ANIBT and pays the fees, it constitutes a binding contract between ANIBT and the student.
2. All fees, charges, and accounts will be payable in advance as determined by ANIBT. Students will not be permitted to commence, or continue their course, at the beginning of any term, until all outstanding fees, charges or accounts are paid.
3. Any payments not made by the due date will incur a late payment penalty of A$200. After a further two weeks a penalty of A$50 per week or part thereof will be payable until the full amount has been paid.
4. Subject to staff availability there is no guarantee that every unit will be offered in any particular term. All units are subject to change through the processes of regular course revision.
5. Fees and charges, while correct at the time of printing, are subject to change without prior notice.

**REFUND AND CANCELLATION FEES**

1. Application fees, Accommodation Placement Fees and Airport Pickup fees are non-refundable.
2. All tuition fees will be refunded if the application for an initial visa is rejected. Proof of refusal must be provided no later than two weeks after the date of refusal, otherwise normal cancellation fees will be charged.
3. Tuition fees will not be refunded if a student visa is cancelled or refused by the relevant authority due to non-compliance on the part of the student with the rules and regulations set by the Australian government.
4. No reduction in tuition fees for students who arrive after course commencement will be considered.
5. A student whose enrolment is terminated by ANIBT will not be entitled to any fee refund. Any refund is at the discretion of ANIBT.
6. Notification of cancellation/withdrawal from unit/s, withdrawal or deferral from a course of study must be made in writing to ANIBT. A refund under clause 9 will be paid within 28 working days after receiving a written notice from the student; and a statement explaining how the refund is calculated will be included upon request.
7. Material fees are NON-REFUNDABLE after course commencement date.
8. Under clause 9.1 and 9.2, Term 1, 2, 3 and 4 is dependent on an individual student’s course commencement date and differs from student to student.
9. Where a student applies for cancellation/withdrawal under clause 6, the following CANCELLATION fees will apply.

**9.1 Before Course Commencement Date**

- More than 10 weeks: A$500
- Between 4 weeks and 10 weeks: 50% of Term 1 & 2 tuition fees
- Less than 4 weeks: 70% of Term 1 & 2 tuition fees

**9.2 After Course Commencement Date**

- During Term 1: A$500 plus 100% of Term 1 & 2 tuition fees
- During Term 2: A$1000 plus 100% of Term 1 & 2 tuition fees
- During Term 3: A$1500 plus 100% of Term 3 tuition fees
- During Term 4: A$1500 plus 100% of Term 4 tuition fees

Application for withdrawal received during Term break under clause 9.2 will incur an additional fee of $500.

**Fees payable by bank cheque/draft/telegraphic transfer to:**
Australian National Institute of Business & Technology
Bank Name: Westpac BSB: 033 005 Account Number: 302 762
Swift Code: WPACAU2S

**APPLICANT’S STATEMENT**

I declare that the information I have supplied on this form is, to the best of my understanding and belief, complete and correct. I understand that giving false or incomplete information may lead to the refusal of my application or cancellation of enrolment. I have read and understood the published course information in the brochure or website and I have sufficient information about ANIBT to enrol. I give ANIBT permission to obtain official records from any educational institution attended by me. I understand that any information gathered by ANIBT relating to me “may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code”. I accept liability for payment of all fees. I have read and understood the refund policy of ANIBT. I agree to abide by the above TERMS AND CONDITIONS.

**DECLARATION**

By parents of students under 18 years.
I agree to abide by the above TERMS AND CONDITIONS on behalf of my child.

Signature ____________________________ Date ____________
Representative’s Stamp