



BSB51415 Diploma of Project Management

Course outline

ANIBT course number	DPM_BSB51415
Cricos course code:	087439E
Course type	Classroom/ Flexi
Location	Melbourne
Course duration	12 months full time or up to 24 months part time
Nominal Study hours	800 hours
Qualification level	Diploma
Nationally recognised	Yes

Course overview

Professionals across a broad range of corporate and government sectors are increasingly required to manage multiple priorities and be disciplined in their approach to project based activities within their organisations.

This nationally recognised qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. Typically, at this level, they may provide leadership and guidance to others with some limited responsibility for the output of others.

The Diploma of Project Management offered by ANIBT has been designed to equip students with best practice project management skills and knowledge to ensure that projects deliver the outcomes an organisation requires.

This qualification reflects the role of individuals who processes a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of a team.

Whether you are a practicing project team member, an aspiring or recently appointed Project Manager or a business / technical professional working in a project environment and requiring more in-depth knowledge of project management, this will be an excellent qualification for you

Program outline

Subjects

The Diploma in Project Management qualification offered by ANIBT is made up of 12 units of competency. These consist of **8 core** units and 4 elective units as outlined below:

Unit Code	Unit Name
BSBPMG511	Manage project scope
BSBPMG512	Manage project time
BSBPMG514	Manage project costs
BSBPMG516	Manage project information and communications
BSBPMG515	Manage project human resources
BSBPMG513	Manage project quality
BSBPMG517	Manage project risk
BSBPMG518	Manage project procurement
BSBPMG519	Manage project stakeholder engagement
BSBPMG520	Manage project governance
BSBPMG521	Manage project integration
BSBWHS506	Contribute to developing, implementing and maintaining WHS management systems

PLEASE NOTE – For international students this course runs for four ten week terms.

The 3 UNITS Manage Project Scope, Time and Costs must be taken in the first term of study, the other units may be taken in any order.

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CORE UNITS

BSBPMG511 – Manage project scope

Hours 64

This unit describes the skills and knowledge required to determine and manage project scope. It involves obtaining project authorisation, developing

a scope management plan, and managing the application of project scope controls.

BSBPMG512 – Manage project time

Hours 64

This unit describes the skills and knowledge required to manage time during projects. It involves determining and implementing the project schedule, and assessing time management outcomes.

BSBPMG514 – Manage project costs

Hours 64

This unit describes the skills and knowledge required to identify, analyse and refine project costs to produce a budget, and to use this budget as the principal mechanism to control project cost.

BSBPMG516 – Manage project information and communications

Hours 64

This unit describes the skills and knowledge required to link people, ideas and information at all stages in the project life cycle. Project communication management ensures timely and appropriate generation, collection, dissemination, storage and disposal of project information through formal structures and processes.



BSBPMG515 – Manage project human resources

Hours 64

This unit describes the skills and knowledge required to manage human resources related to projects. It involves planning for human resources, implementing personnel training and development, and managing the project team.

BSBPMG513 – Manage project quality

Hours 64

This unit describes the skills and knowledge required to manage quality within projects. It involves determining quality requirements, implementing quality control and assurance processes, and using review and evaluation to make quality improvements in current and future projects.

BSBPMG517 – Manage project risk

Hours 64

This unit describes the skills and knowledge required to manage risks that may impact achievement of project objectives. It involves identifying, analysing, treating and monitoring project risks, and assessing risk management outcomes.

BSBPMG521 – Manage project integration

Hours 64

This unit describes the skills and knowledge required to integrate and balance overall project management functions of scope, time, cost, quality, human resources, communications, risk and procurement across the project life cycle; and to align and track project objectives to comply with organisational goals, strategies and objectives.

ELECTIVE UNITS

BSBPMG518 – Manage project procurement

Hours 64

This unit describes the skills and knowledge required to undertake procurement in projects.

BSBPMG519 – Manage stakeholder engagement

Hours 64

This unit describes the skills and knowledge required to manage stakeholder relationships.

BSBPMG520 – Manage project governance

Hours 64

This unit describes the skills and knowledge required to establish and implement project governance. It involves identifying, applying, monitoring and reviewing project governance.



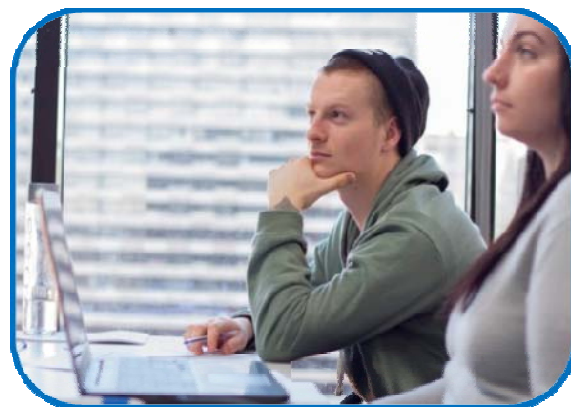
This unit describes the skills and knowledge required to contribute to the development, implementation and maintenance of elements of a work health and safety management system (WHSMS).

It applies to individuals with organisational responsibilities for contributing to tasks in relation to elements of a WHSMS appropriate to the nature and scale of the organisation and its work health and safety (WHS) risks. These people will work in a range of WHS roles across all industries and will apply a substantial knowledge base and well-developed skills in a wide variety of WHS contexts. NOTE: The terms 'occupational health and safety' (OHS) and 'work health and safety' (WHS) are equivalent and generally either can be used in the workplace. In jurisdictions where the Model WHS Legislation has not been implemented RTOs are advised to contextualise the unit of competency by referring to the existing State/Territory OHS legislative requirements.

BSBPMG521 – Manage project integration

Hours 64

This unit describes the skills and knowledge required to integrate and balance overall project management functions of scope, time, cost, quality, human resources, communications, risk and procurement across the project life cycle; and to align and track project objectives to comply with organisational goals, strategies and objectives.



BSBWHS506 – Contribute to developing, implementing and maintaining WHS management

Hours 64

To assess employability skills employabilityskills.training.com.au

Assessment methods

A wide variety of assessments methods will be employed to assess student competence in each unit. These include but are not limited to:

- Demonstration and observation
- Review questions and answers
- Group assignments

Individual projects / portfolios

Case studies

Role plays

Presentations

Entry requirements

It is highly recommended that students are currently in a workplace or have access to a workplace for this course.

For Certificate IV level courses, the recommended minimum level of education is Higher School Certificate or equivalent or relevant qualification (at Certificate III or above) or relevant vocational experience.

In addition, students may enter the qualification through a number of entry points demonstrating potential to undertake vocational education and training at Certificate IV level including:

- after achieving the BSB41515 Certificate IV in Project Management Practice or other relevant qualification/s;
- providing evidence of competency in the majority of units required for the BSB41507 Certificate IV in Project Management or other relevant qualification/s;
- extensive vocational experience in project-based work without a formal project management qualification.

For international students

Please check with the Australian Department of Immigration and Border Protection regarding international students enrolling into any on-line only based qualifications.

The Australian government publishes rules for English language proficiency for international students applying for entry to vocational training. You should establish your country's assessment level by reading the DIBP rules at www.immi.gov.au/students/. Be aware that the rules are subject to change from time to time.

Generally, to demonstrate English language proficiency for doing a Certificate or Diploma course, an international student needs one of the following test scores:

Test	IELTS	PTE Ac	TOEFL iBT	TOEFL PBT	Cambridge
Score	5.5	42	46	527	B2 – 160-179

ANIBT also accepts completion of a recognised equivalent English preparation course from an accredited ELICOS provider. Admission may be approved if the language of instruction in the student's home country is English or if English has been the language spoken in the student's home.

Overseas students who do not provide a satisfactory score from an English test recognised by DIAC will be interviewed to ascertain their language, literacy and numeracy (LLN) skills and must have to do an LLN test at ANIBT.

If necessary, the student will need to complete an English language course at ANIBT before being admitted to a vocational training Certificate or Diploma course.

Note: ANIBT may establish student's English language proficiency appropriateness' level if:

- The student has completed 1-year study which is taught in English
- The student has successfully completed ELICOS course and the level is equivalent to IELTS 5.5
- The student passes ANCE English assessment test, under supervision by ANIBT or ANIBT representative agents (does not apply to offshore direct-application).

Course completion

Upon successful completion of this course, you will receive a nationally recognised qualification **BSB51415 Diploma of Project Management** issued by the Australian National Institute of Business and Technology Pty Ltd (ANIBT).

The Australian National Institute of Business and Technology Pty Ltd is a Registered Training Organisation (Provider number: 21368) registered with the Australian Skills Quality Authority (ASQA).

Course availability

ANIBT's programs allow participants to undertake their studies in a variety of flexible ways including:

- Classroom*
- Computer generated supervised learning*
- Workshop
- Correspondence

ANIBT has regular intakes for its classroom based courses as follows:

*delivery modes available for INTERNATIONAL STUDENTS

January	Term 1 intake
April	Term 2 intake
July	Term 3 intake
October	Term 4 intake

Future pathways

After successful completion of your Diploma, you will have many other study options available to you. These may include the Advanced Diploma of Project Management or a range of many other Diploma and Advanced Diploma qualifications.

Recognition of Prior Learning (RPL)

Students may be able to shorten the length of their chosen course by taking into account previous training, employment experience or other life skills that directly relate to the competencies the Unit of competency is assessing.

Please contact ANIBT directly on +61 3 9620 2922 to discuss your previous experiences and we will be able to guide you through the RPL process.

Credit Transfer (CT)

Students may be able to shorten the length of their chosen course by taking into account previous studies. ANIBT recognises AQTF registered organisations for credit transfers.

Please contact ANIBT directly on +61 3 9620 2922 to discuss your previous studies and we will be able to guide you through the credit transfer process.

Special requirements

It is expected that all students will have access to their own personal computer and the internet. This is essential for regular research and also on-line based assessment work throughout the course.